**Shenandoah Community School District**

**Minutes of the Annual Meeting of the Board of Directors – December 13, 2021**

**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Kathy Langley, Benne Rogers and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

**Mission Statement:**

The SCSD Mission Statement was read by Director Van Der Vliet.

**Welcome to Audience:**

President Fichter welcomed everyone to the meeting.

**Open Forum:**

President Fichter read the rules for speaking during the open forum. There was no public comment. Dr. Kerri Nelson thanked SBO Sherri Ruzek for all that she has done for the district and Director Kathy Langley for her service on the school board.

**Action Items:**

***Approval of Previous Minutes***

Motion to approve by Director Van Der Vliet, second by Director Langley. Motion carried unanimously.

***Approval of Treasurer’s Report***

Motion to approve Account Balances, Unspent Authorized Budget Report and Accounts Payable by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

***Review and Approval of Election Results***

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

**Adjournment of Retiring Board**:

Motion by Director Langley, second by Director Van Der Vliet to adjourn the meeting at 5:03 pm. Motion carried unanimously.

**Call to Order:**

Board Secretary Lisa Holmes called the meeting to order at 5:04 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Benne Rogers, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

**Oath of Office:**

Board Secretary Lisa Holmes administered the oath of office to elected directors Jean Fichter, Benne Rogers, Adam Van Der Vliet and Clint Wooten.

**Election of Board President and Oath:**

Director Rogers nominated Director Fichter. Director Hiser nominated himself. Paper ballots were handed out, collected and read by the board secretary with Directors Fichter, Rogers, Van Der Vliet and Wooten voting for Director Fichter and Director Hiser voting for himself. Director Fichter was elected on a 4-1 vote. Board Secretary Lisa Holmes administered the oath of office to newly elected Board President Jean Fichter who then presided over the meeting.

**Election of Board Vice President & Oath**

Director Rogers nominated Director Van Der Vliet. There were no other nominations and Director Van Der Vliet was elected by unanimous vote. Board Secretary Lisa Holmes administered the oath of office to newly elected Vice President Adam Van Der Vliet.

**Administrative Reports:**

*HS CTE Program Expansion:*  Dr. Kerri Nelson, Sarah F. Martin, Denise Green and Jay Sweet gave a presentation to the board about remodeling a home in Shenandoah as part the Industrial Tech program. The school is in talks with the city about securing a property.

**Consent Agenda:**

Personnel Requests: Contracts: William Barrett, School Business Official - $98,700 – pending final release. Modification: Karen Card, PT to FT Food Service. Resignations: Angela Trowbridge, MS Cheer Sponsor – effective end of school year. Volunteer Coaches: Ciara Schierkolk, Speech; Duane Schierkolk, Speech, Grant Staats, Wrestling. Fundraising Requests as noted. Grant Requests: Tiffany Spiegel – BELIEF grant for additional funding for the after school care program. Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

**Action Items:**

***Approve Appointment of Ahlers & Cooney as SCSD Attorney:***

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

***Approve Bank Depositories with Bank Iowa and First National Bank:***

Motion to approve Bank Iowa (PPEL, SAVE, General Fund, Management) for up to $7.5 million and First National Bank (Activities, Scholarship) for up to $600,000 by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Approve Valley News Today as SCSD Publication:***

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Appoint Member to Page County Conference Board:***

Directors Hiser and Fichter volunteered to serve. Directors Fichter, Rogers, Van Der Vliet and Wooten voted for Director Fichter and Director Hiser voted for himself. By a 4-1 vote, Director Fichter was appointed to serve.

***Appoint Member to Fremont County Conference Board:***

Director Van Der Vliet nominated Director Wooten, second by Director Fichter. Motion carried unanimously.

***Approval of Allowable Growth and Supplemental State Aid for Limited English Proficiency Program in the amount of $68,219:***

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

***Approve Service Agreement with Rasmussen Mechanical:***

Agreements to include the HS for $7,710 with emergency service kit for $2,652, K8 for $4,836 and the Administration building for $959. Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Approve Bleacher Repair with BR Bleacher:***

Repairs to include the installation of basketball backstop safety straps for $4,200 and the removal of the top 2 rows of the west side bleachers for safety for $5,240. Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

***Approve Technology Bid with CDW-G for Student and Staff Devices with White Glove Service:***

There are two options for purchase: option I is a direct purchase for $1,049,473 and option II is a 3-year lease for a total of $1,026,924.63. Director Van Der Vliet made a motion to approve option II, second by Director Rogers. Motion carried unanimously. This will be paid with a combination of ESSER II, ESSER III and SAVE dollars.

***Closed Session:***

At 5:56 pm Director Van Der Vliet made a motion to go into closed session to receive an update regarding disciplinary action against a student as provided by Iowa Code Section 21.5(1)(e) and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5(1)(a), second by Director Wooten. Motion carried unanimously.

By general consensus, the board came back into open session at 6:07 pm.

Director Van Der Vliet moved to accept Dr. Nelson’s recommendation that the student involved in the disciplinary hearing be allowed to graduate when the required credits are completed and be provided an individual opportunity to receive a diploma and take a picture and that the educational supports that are currently being provided continue. The motion was seconded by Director Rogers. Motion carried unanimously.

**Informational Items:**

Next Regular Meeting – January 10, 2022 at 5:00 pm

**Adjournment:**

Motion by Director Van Der Vliet, second by Director Rogers to adjourn the meeting at 6:08 pm. Motion carried unanimously.

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Board Secretary Board President